



JOB DESCRIPTION

Anchor Point Motorhomes Ltd.

Job Title	Motorhome Valet & Workshop Assistant
Reports To	Managing Director / Workshop Supervisor
Contract	Permanent, Full-Time - 39 hrs/week, Mon–Fri
Salary & Start Date	[To be confirmed]
Location	Anchor Point Motorhomes Ltd., Shannonside Bus Pk, Birdhill, Co. Tipp, V94VY98
Contact	mark@anchorpointmotorhomes.com +353 61 379903

Role Overview

The Motorhome Valet & Workshop Assistant will play an important role in ensuring every vehicle leaving our premises is presented to the highest standard. The primary focus of the role is the preparation and valeting of new and used motorhomes ahead of customer handover. In addition, the post-holder will support our workshop technicians with general maintenance tasks, helping keep the workshop running efficiently.

Key Responsibilities

Motorhome Valeting - Primary Role

- Full interior and exterior valet of new and used motorhomes ahead of sale and customer handover
- Deep cleaning of habitation areas - kitchen, washroom, upholstery, flooring, windows and storage
- Exterior washing, polishing and protection treatment as required
- Ensuring all vehicles are presented to a consistently high standard before handover or photography
- Identifying and reporting any cosmetic damage, damp or defects observed during preparation
- Maintaining cleanliness and organisation of the valeting area and equipment

Workshop Support - Secondary Role

- Assist technicians with general maintenance and repair tasks as directed
- Support with habitation service preparation - running checks, topping up fluids, basic functional tests
- Move and position vehicles on site as required
- Keep the workshop area clean, tidy and well-organised
- Assist with receipt, checking and storage of parts and consumables
- Carry out any other reasonable tasks to support the workshop team

Person Specification

Essential

- A hard-working, reliable and conscientious individual with high personal standards
- Good attention to detail - takes pride in producing a quality finish
- Physically fit and comfortable working outdoors in all weather conditions
- Full, clean driving licence
- Able to work well independently and as part of a small team

Desirable

- Previous experience in vehicle valeting, detailing or preparation
- Basic mechanical or maintenance experience - any background considered
- Interest in motorhomes, campervans or the leisure vehicle industry

What We Offer

- Permanent full-time position in a growing business
- Friendly, supportive working environment
- Opportunity to develop skills across valeting and workshop operations
- On-the-job training provided

Acknowledgement

This job description provides an overview of the role and may be updated in line with business needs. Any significant changes will be discussed in advance.